

## Application for the MBA study course (part-time)

Ausgefüllt inkl. Anlagen an/ to be sent including attm.  
to: [Stephanie.Hanrath@w.thm.de](mailto:Stephanie.Hanrath@w.thm.de); or by postal delivery:  
THM MBA Program, FB W, Ms Prof. Hanrath,  
Wiesenstraße 14, D-35390 Giessen / Germany

### 1. Personal data

\_\_\_\_\_  
surname/family name

\_\_\_\_\_  
first name(s)

\_\_\_\_\_  
date and place of birth

\_\_\_\_\_  
nationality

2 photos –size  
see frame  
(can be hand-  
ed in later)

### 2. Home address

\_\_\_\_\_  
street, house number

\_\_\_\_\_  
postcode, town, country

\_\_\_\_\_  
telephone/fax

\_\_\_\_\_  
e-mail address

### 3. School certificate(s) – upper secondary education (HZB/FH-Reife etc.)

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school-leaving certificate

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place and date of issue

### 4. Certificate(s) in higher education (Studium)

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name and location of institute (e.g. university)

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subject(s)

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study dates

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final qualification (title and date)

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overall mark

### 5. Knowledge of the English language

Can you document English practise on the job or did you pass one of the tests?

English experience on the job:

professional practise (hand in of documentation can be done later)

TOEFL iBT (min. score: 79) or TOEIC (min. score 795) or IELTS (min. score 5.5)

yes \_\_\_\_\_  
date, result (points)

Cambridge First Certificate (grade A) /Business english

yes \_\_\_\_\_  
date, result

a Test will be completed later

**6. Knowledge of the German language** (only applicable for **foreign** students)

Have you done German course work or job experience?

yes/place \_\_\_\_\_

will be completed by \_\_\_\_\_ (before MBA Graduation)

**7. Reasons for applying**

Why are you interested in participating in the MBA course?

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**8. Closing date for applications:** Your application can reach us in a rolling procedure for the course. Early applications will have priority, so send in your application **as soon as possible**. **Please enclose all the documents listed below.**

- Curriculum vitae (Lebenslauf – in deutscher oder englischer Sprache)
- School-leaving certificate (Highschool, Abitur, FH-Reife) – as scan/copy\*
- Certificates from academic studies (Zeugnis und Urkunde) – as scan/copy\*
- Documentation of work experience
- German language competence documentation (no requirement in PO 2019)

English competence: professional practise or English language -Test

\*: for enrolment : certified by school/uni or by a public notary e.g. in D.:  
“Ortsgericht” or a city service office = öffentliche Beglaubigungen

**Course start: bridging into MBA XVIII: March 1, 2021; applic until Jan. 31**

**Price:** 14.100 €. Payable in instalments over 2-3 tax years. No MwSt/VAT).

**Questions?** Please enquire fat the MBA office: +49(0)641 309 2707; info@mba-school.de

I hereby declare that the above information is complete and correct and that any wrongly given information leads to a revoked admission/enrolment.

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place, date and signature

The information given are for the MBA commission & later for enrolment staff.

**9. Notification – Application is free of charge**

Planungssicherheit: you will get feedback within one week.

**10. How did you find out about our MBA study course**

- Program website [www.mba-school.de](http://www.mba-school.de)
- Online databases; internet/ (web site name or state internet search words)

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- Flyer/ brochure (which one?)

- Personal recommendation / **please name the person**

- Presseartikel/ articles: in which newspaper or magazine?

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- Werbeanzeigen/ ads: in which newspaper, magazine or MBA guide?

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- Andere Quellen/ other sources

***Thank you!***